

# Organizing a Reference List

Organizing a reference list is recording where you found your information.

Organizing a reference list is important because...  
It gives credibility to my work.

I use organizing a reference list when ...

I share my work with others.



## When I organize a reference list, I ...

- Identify all the sources I used in my inquiry.
- Determine if the source is a book, eBook, website, or video.
- Record the author name, title, publisher, year of publication, and the URL (if the source is online) for each of my sources.
- Record “no author,” “no date,” or “no publisher” if a piece of information is not available.

